



Stapleford Church of EnglandVA Primary School



Head Teacher: Mr James Shillito

Church Lane, Stapleford, Hertfordshire, SG14 3NB

Telephone: 01992583341 Fax: 01992 901811 Email: admin@stapleford.herts.sch.uk@staplefordpswww.stapleford.herts.sch.uk

Emergency Closure Procedures

Dear Families

In the event of extreme weather, please be reassured that we will do everything in our power to stay open. We will only close if:

- Risk assessments indicate that it is unsafe for children and parents to access the site.
- Not enough staff are able to travel safely into school, again leading to unsafe levels of supervision for the children.

It is always a difficult decision to make to close the school and we do appreciate the impact it has, particularly on working parents. Where possible, in order to help you plan childcare, a decision will be made between noon and 3pm of the day before closure.

If you are unsure about whether the school is open, you should:

- Check our Website (this will be the most up to date information) at www.stapleford.herts.sch.uk
- HCC's School Closure Notification System
Please register at <https://member.everbridge.net/index/892807736725489#/login>
- Listen to our nominated radio station during snow (**Three Counties Radio**) if we are not mentioned, then the school is open.

Only if we close early once the school day has started will parents be contacted individually and asked to collect their child. We will always try and avoid this situation happening.

Kind regards

James Shillito
Headteacher